



June 09, 2023

Agreement No. 39-055-0020-26

Dr. Kristopher Kahler
Maroa Forsyth CUSD 2
641 E Shafer St
Forsyth, IL 62535-9401

Dear Dr. Kristopher Kahler :

Enclosed is the report of your School Nutrition Programs Meal Compliance and Accountability Review, conducted on May 11, 2023. The report identifies the problems cited during the review and the corrective action recommended.

A corrective action plan to the review report must be received in WINS within 30 days from the receipt of this letter. The response to each citation must detail specific actions taken to correct the problems cited.

Technical assistance materials and/or training opportunities may be available to assist in correcting the problems identified in the review. The cooperation of personnel during this review was appreciated.

If you have questions regarding your review, please contact Andrea Gregory at agregory@isbe.net. For all other questions, please contact our office at 800/545-7892.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark R. Haller".

Mark R. Haller, SNS
Director
Nutrition Programs

Enclosure

CC: File

**School Nutrition Programs
Meal Compliance and Accountability Review**

This report summarizes the results of the meal compliance and accountability review for the School Nutrition Programs sponsored by the Maroa Forsyth CUSD 2, RCDT number 39-055-0020-26, conducted on May 11, 2023, by Andrea Gregory, Principal Consultant.

The results of the review were discussed at an exit conference on May 11, 2023, with
Lisa Russell, Food Service Director

The purpose of the review was to monitor the sponsor's compliance with Federal and state program regulations. The following areas of program compliance were evaluated:

- Afterschool Snack, if applicable
- Certification and Benefit Issuance
- Civil Rights
- Dietary Specifications and Nutrient Analysis
- Food Safety
- Fresh Fruit and Vegetable Program, if applicable
- Local School Wellness Policy
- Meal Components and Quantities
- Meal Counting and Claiming
- Offer Versus Serve
- On-Site Monitoring
- Outreach
- Professional Standards
- Reporting and Recordkeeping
- Smart Snacks
- Special Milk Program, if applicable
- Verification
- Water

During the review, technical assistance was provided to the sponsor in the following areas:

Area(s) of Technical Assistance:

- Local Wellness Policy
- Meal Components and Quantities
- Smart Snacks
- Verification

During the review, the following problems were identified. All other areas were found to be in compliance.

Meal Components and Quantities

Citation:

The daily lunch meal pattern requirements were evaluated for March 13-17, 2023 and the following issues were found:

- 1) The minimum grain/bread serving size was not offered on Monday. A minimum of two ounce equivalents must be offered on a daily basis.
- 2) The minimum vegetable serving size was not offered on Friday. A minimum one cup must be offered on a daily basis.

Citation:

Production records for March 13-17, 2023 do not contain the required information. All entree options were not included.

Production records must accurately reflect the specific foods/condiments used, recipe or product name, grade groups, portion sizes, student and total projected servings, amount of food used, and the number of leftovers.

Citation:

The weekly lunch meal pattern requirements were evaluated for March 13-17, 2023 and the following issue was found: The minimum weekly portion requirement was not met for the red/orange vegetable subgroup at lunch. The minimum weekly portion requirement must be met for each vegetable subgroup.

Food Safety, Storage, and Buy American

Citation:

A copy of the most recent health inspection was not posted. The site must post a copy of the most recent health inspection in a prominent viewing area.

Sponsor: Maroa Forsyth CUSD 2

Certification and Benefit Issuance

Citation:

One household eligibility application was approved in the wrong category. The application was approved reduced and should have been free. A procedure must be established to ensure household eligibility applications are approved in the appropriate category according to the current income guidelines.

Verification

Citation:

The application selected for verification was not picked from error-prone applications. When selecting a standard sample size of applications to verify, the sample must be drawn from error-prone applications. Error-prone applications are those applications with an income within \$100/month or \$1200/year of the eligibility limit for free and reduced-price benefits.

Citation:

The confirmation review was conducted by the verifying official. The confirmation review must be done by an individual other than the verifying official.

Smart Snacks

Citation:

The nutrition information of items sold in the vending machines are not checked to ensure compliance with Smart Snack guidelines.

Local Wellness Policy

Citation:

Documentation of the triennial assessment of the local wellness policy is not on file. Assessments must be conducted once every three years. A report must be on file that describes the extent to which your schools comply with the local wellness policy, the extent to which your local policy aligns with model policies and a description of progress towards attaining policy goals.